

REMIT OF MENTAL HEALTH SIG

1. PURPOSE

1.1 The Mental Health Strategy Implementation Group (SIG) reports on its work and the work of those groups whom the SIG oversees jointly to the Service Redesign Board of NHS Fife and to the Partnership Management Group of the Health & Social Care Partnership.

1.2 Its purpose is:

- To maintain a strategic overview of NHS activity and planning in relation to mental health services; and
- To act as a collaborative planning group bringing together the work of NHS Fife and Fife Council in planning mental health services.

2. COMPOSITION

(17 people)

- Executive Lead Mental Health, NHS Fife
- Senior Manager, Adult services, Fife Council Social Work Department
- General Manager, Mental Health Service, NHS Fife
- Three representatives from each Local Mental Health Partnership (nine in total)
- Five other representatives to reflect user, carer, voluntary organisations and service delivery from a Fife-wide perspective

In attendance:

- Assistant Director of Finance, NHS Fife
- Accountant, Social Work Finance and Procurement Service
- Consultant in Public Health, NHS Fife
- Director of Strategic Change, NHS Fife
- Head of Nursing, K&L CHP

3. MEETINGS

3.1 SIG shall meet as necessary to fulfil its remit and not less than six times per year.

3.2 The agenda and working papers will be circulated not less than five working days before the meeting.

3.3 Minutes will be prepared by and will be approved at the next meeting of the Committee. Unconfirmed minutes should be designated as such.

4. REMIT

4.1 The remit of the Mental Health SIG is to:

- Determine the strategic direction for Mental Health Services in Fife
- Agree strategic implementation plans
- Monitor the progress of implementation
- Facilitate redesign and innovation
- Take an overview of the programme budget for Mental Health
- Commission short life working groups for project implementation and redesign
- Make recommendations to the Health and Social Care Partnership Group on priorities for joint commissioning.

4.2 The Mental Health will ensure a Fife-wide overview and response is taken to national initiatives and directives. It would also oversee the continuing implementation of the Mental Health (Care and Treatment) (Scotland) Act 2003 as well as the major reconfiguration of in-patient mental health sites and subsequent reprovision of services.

4.3 Membership will be principally drawn from Local Mental Health Partnerships; key partner agencies and stakeholder groups. It is essential that effective local arrangements are in place to engage with and involve service users and carers in real and meaningful ways to ensure that they are not just “represented” but truly empowered to influence service planning and service outcomes.

4.4 It is proposed that each CHP establish a Local Mental Health Partnership within their area. This would guarantee that mental health services are an integral part of local arrangements and that opportunities exist for local decision making and that services are responsive to local need. A CHP representative would chair each Local Mental Health Partnership (LMHP) and its membership would be drawn widely from the local community and local stakeholders.

5. REPORTING ARRANGEMENTS

5.1 In carrying out its reporting responsibilities to the Redesign Board, the Mental Health SIG will be expected:

- To bring to the attention of the Board any issue where the Redesign Board might have to prioritise against another planning activity;
- To identify to the Redesign Board any risks in relation to compliance with national guidance and

5.2 The Mental Health SIG will be expected to inform the Redesign Board and the Partnership Management Group of progress on the work of the SIG as necessary or when asked to do so.

5.3 The Mental Health SIG will be expected to report issues to the Redesign Board and to the Partnership Management Group proportionately and timeously.

5.4 The Mental Health SIG will report twice yearly and present this to the next meeting of the Redesign Board and the Partnership Management Group.