



Fife Child Protection Committee

Fife Child Protection Committee

Minute of Meeting of the CPC Self Evaluation and Audit Working Group held on Monday 21 June 2010

Present

- ACC Andrew Barker, (Chair)
- Julia Daghish, Quality Assurance and Development Officer, CPC
- Steve Hatch, CPC Lead Officer
- Lee Dickson, Fife Constabulary
- Mary Keith, Team Leader, Social Work Service
- Margaret McGill, NHS Fife
- Gillian Scott, Children’s Rights Team
- Chris Moir, Social Work Service
- Andrew Patrick, Policy development Officer, CPC
- Melanie Durowse, Quality Assurance and Development Officer, CPC
- Kath Collins (Minutes)

In attendance

- Anne Deas, Education Service

Apologies

- Maxine Moy, NHS Fife
- Shona Munro, Psychological Service
- Yvonne Carling, Education Service
- Carrie Lindsay, Education Service
- Karen Lister, Housing and Communities
- Anne Brown, Children’s Reporter, SCRA
- John Flaherty, Housing and Communities.

	1. Welcome
	A Barker chaired the meeting and noted apologies.
	2. Minute of last Meeting
	The Minute of 10 May 2010 was noted and agreed.
	3. Action Register
Action M Keith	Action 10 – Audit Calendar – M Keith to add details for social work proposals to the audit calendar and return to J Daghish.
A Barker	Concern expressed at a proposed audit by Stella Perrot to coincide with the multi agency audit. A Barker to discuss this further with A Gaw.
L Dickson	L Dickson to finalise target dates for the police audits for the next meeting.

	<p>Action 26 – Review of Child’s Plan – Ongoing work within Social Work Service. Evaluation of 5 cases will begin this week.</p> <p>Action 30 – Mapping the Child’s View – The short life working group is meeting to finalise the most suitable points in a child’s journey through the system to obtain their views.</p> <p>Action 37 – Increasing numbers of CPOs – M Durowse has met with Karen Pedder and SCRA. Whilst a much higher focus on neglect issues was noted there was no obvious reason for the increase in CPOs. Work is ongoing to look into this further. S Hatch will discuss this issue with colleagues at the Mid North East Consortium meeting.</p>
	<p>4. Multi Agency Child Concern Form</p>
	<p>Evaluation of the new form will take place in November. The single form was introduced to provide uniformity and to eliminate the number of forms already in use. Following discussion as to the criteria for evaluation a number of suggestions were put forward:-</p> <p>Number of referrals received compared to the old system. Was the referral appropriate? Was the form understood by staff? Is the form helpful or a barrier for the referrer? Is the form understood by the receiver? Have we improved efficiency in processes? Has the new form and guidance made us more effective? What are the outcomes for children? Is there still a need for phone calls as well as completing a form, where previously a phone call would have sufficed?</p> <p>L Dickson suggested combining this work with the Non Offence Referral Group. It was also agreed that services should take responsibility for evaluating the form within their service, in particular evaluation of feedback to the referrer.</p>
Action J Daghish	<p>It was agreed to draft a methodology for evaluation to be circulated to members for comment.</p>
	<p>5. IRD Update</p>
	<p>M Durowse reported on a recent meeting to improve the IRD process when it was agreed to trial a 3 way telephone conferencing system. FPU have been arranging these calls. The system is time consuming at the moment but work is ongoing to streamline the process. The telephone process is more cumbersome for social work as there are 13 teams and no dedicated member of staff. In the short term Leven and Glenrothes SW teams will continue with the trial. The referral receiver will set up the 3 way call. C Moir reported a consultation within social work to have a dedicated JJIT team and this would resolve the time delays.</p>
Action M Durowse	<p>A progress report, focussing on the concept, which is sound, will go to CPC in August.</p>
	<p>6. Theme Based Audits</p>
	<p>Two themed based audits were previously agreed. Following discussion with</p>

	<p>the Adult Protection Team it emerged that the proposed audit of parents with disabilities who have a child in the child protection system is not within their remit and the team cannot commit to this at the moment.</p> <p>M Durowse is meeting with I Campbell from the Offender Management Group this week to progress the sex offender audit, where children are living with a parent who has been charged with a sex offence but who has not been convicted. Members agreed this was a high risk area. L Dickson suggested involving the PF in this investigation in order to examine reasons for cases which do not reach court, time taken to get to court and court outcomes. G Scott suggested looking at the child's understanding of the decisions taken in these cases.</p>
Action M Durowse /All	A Barker requested a methodology for the audit and members were asked to forward any useful information for the evaluation tool to M Durowse.
Action M Durowse	<p>S Hatch reported additional funding of £12,000 from the Alcohol and Drug Partnership to undertake further work around CAPSM and suggested a theme based audit on substance misuse. C Moir reported a proposed development session with social work and addiction services to improve communication and suggested that this group be asked for their views and suggestions which may highlight areas of practice which require focus. Noted that there is currently a lot of work ongoing in this area. M Keith is currently working with Addiction Services to improve information sharing, looking at weekly updates, conference reports etc.</p> <p>M Durowse to clarify proposed audits at the next meeting.</p>
7. Views of Young People in Supported Accommodation	
Action M Durowse	M Durowse gave feedback from the meeting with young people in supported accommodation on their experience of the child protection system. The final notes will be circulated in due course.
8. Case Conference Feedback from Children and Families	
Action M Durowse	<p>The report on the feedback from the parents and young people attending case conferences was circulated. Very few responses from children and young people were received and the information received was not particularly useful. It was agreed to stop using the forms immediately.</p> <p>It was agreed that the forms need redrafting as a matter of urgency but decided to await the final outcome of the short life working group mapping the child's journey, as the case conference may not be the most suitable time to capture the child's view.</p>
Action M Durowse	<p>G Scott suggested that children who receive advocacy are feeding back after case conferences and this could be a useful way of involving children in the redraft of the form.</p> <p>C Moir reported that every report from a social worker to a case conference involves the child's view and social workers do speak to children afterwards.</p>
9. Case Conference Information Leaflets	
Action M Durowse /All	It was agreed that the case conference leaflets need updating. M Durowse will circulate the leaflets for consideration and feedback.

	10. Evaluation of the 24/7 Register
Action J Dalglish	J Dalglish reported that the evaluation of the 24 online CPR has just completed. A report will go to the PPP Working Group and subsequently to this group.
	11. Draft National Guidance Presentation/CPC Development Day
S Hatch/ All	Noted that CPC considered the national guidance consultation at the recent CPC Development Day. A copy of the presentation was circulated and S Hatch highlighted key points for consideration. S Hatch will circulate a summary of the guidance for feedback. CPC will submit a combined response for Fife in September 2010.
	12. AOCB
	HMIE Update – Noted that Jacquie Pepper, HMIE Link Inspector will visit Fife in September prior to a decision being made on whether HMIE will return to Fife in February 2011. Self Evaluation and Improvement Plan – to be tabled at CPC on 23 June 2010 and circulated to members of this group thereafter.
	13. Next Meeting
	The next meeting is arranged for Monday 2 August 2010 at 10.00 am in Seminar Room 1 in Auchterderran. Further meetings are arranged for 10.00 am on: Monday 13 September 2010 Monday 25 October 2010 Monday 6 December 2010

Distribution List

Melanie Durowse	Child Protection Committee	Melanie.durowse@fife.gov.uk
Lee Dickson	Fife Constabulary	lee.dickson@fife.pnn.police.uk
Chris Moir	Social Work Service	christine.moir@fife.gov.uk
Shona Munro	Psychological Service	shona.munro@fife.gov.uk
Maxine Moy	NHS Fife	m.moy@nhs.net
Margaret McGill	NHS Fife	margaretmcgill@nhs.net
John Myles	CPC Chair	john.myles@fife.gov.uk
Carrie Lindsay	Education Service	carrie.lindsay@fife.gov.uk
Yvonne Carling	Education Service	Yvonne.carling@fife.gov.uk
Steven Hatch	CPC Lead Officer	steven.hatch-sw@fife.gov.uk
Andrew Barker	Fife Constabulary	force.executive@fife.gov.uk
Julia Dalglish	CPC Support Team	juliar.dalglish@fife.gov.uk
Gillian Scott	Children's Rights Service	Gillian.scott@barnordos.org.uk
Karen Lister	Housing and Communities	Karen.lister@fife.gov.uk
Mary Keith	Social Work Services	mary.keith@fife.gov.uk
Anne Brown	SCRA	anne.brown@SCRA.gsi.gov.uk

Copies to

CPC Members

CPC Training Working Group

CPC Policy, Procedure and Performance Working Group

CPC Communication Working Group

CPC Significant Case Review Working Group

Local Child Protection Working Group Chairs

CPC Support Team