

QUALITY IMPROVEMENT WORKING GROUP

Notes of the Quality Improvement Working Group held on Tuesday 30 September 2008 at 9.30 am in Conference Room, Auchterderran Centre.

Present: Bryan Kirkaldy (Chair), Maxine Moy, Hamish MacPhee, Val Hatch
Duncan Simpson, Joyce Greig, Yvonne Carling, Mairi Ferris, Dave Wright,
Theresa Stevenson, Lynn Gillies (On behalf of Lyndsay Macadam – Chair
of Voluntary Sector Children’s Forum) Isobel McKay (Notes)

Apologies: Fiona Power, Carrie Lindsay, Ian Bease, Alistair Gaw,

	<u>Action</u>
<p>1. <u>Welcome / Apologies</u></p> <p>Bryan welcomed the group to the meeting. Apologies noted.</p>	
<p>2/3. <u>Notes from Previous Meeting / Matters Arising</u></p> <p>It was noted that on the first page of minutes first bullet point should read NHS Strategy Implementation Group</p> <p>Maxine asked if there was a title for the Cause for Concern Group. Bryan to seek clarification and to report back to the next meeting</p>	BK
<p>4. <u>Getting it Right in Fife Information Pack</u></p> <p>Bryan delivered the above draft presentation intended to be used for different audiences ie JAT LCSG’s SLG etc;</p> <p>It highlighted the introduction of a managed system for all Services using an organisational approach which overtakes GIRFEC requirements</p> <p>Children Services Planning should be an Integral part of Service delivery and not an “add on”.</p> <p>Bryan to circulate a copy of the presentation. Representatives were asked to provide feedback and suggestions prior to the Children’s Services Group meeting. (Nov)</p>	All
<p>5. <u>Quality Indicators</u></p> <p>Yvonne circulated Quality Indicators Self Assessment Template to members</p>	

Quality Indicators 1.1 and 8.1 were discussed. Group was asked to provide feedback.

The following points will be addressed:-

- Illustrations to be included
- Services to bring information to next meeting on internal reporting mechanisms
- Duncan suggested that self evaluation should also contain process evaluation.

Yvonne/Carrie/Fiona and Joyce to meet and to develop further.

JG/YG/FP/CL

6. Intensive Support Mechanisms

Item to be discussed at the next meeting

AG

7. Parenting Strategy

Dave circulated information on parenting programmes. Joyce to begin to develop an outline strategy for next meeting. Bryan to invite key specialised practitioners to focus on principles for intervention programmes

JG/BK

8. Children Services Plan Outcomes

Bryan circulated targets of Children's Services Plan 08/09 and asked each representative to consult within their service on how and when they would report on the outcomes on which they lead.

9. Any Other Business

Bryan informed the group that there will be an HMI in attendance from Child Protection Inspection at the next meeting

' DW circulated documents recently sent out to all JAT reps - to clarify JAT aims and tasks, expectations of reps and Action Plan. Key point is that the most effective JATs so far are those where all agencies are committed and playing an active part in meetings/preparing for JATs etc. DW will table for next meeting, to discuss ways that each agency can ensure their JAT reps are contributing effectively.'

DW

10. Date of Next Meeting(s)

The next meeting will be held on 4th November 2008 at 9.30 in Seminar Room 2, Auchterderran Centre.

Main agenda items include:

- Getting it Right in Fife Information Pack
- Parenting Strategy
- Quality Indicators using self evaluation