

GETTING IT RIGHT WORKING GROUP

Notes of the Getting it Right Working Group held on Tuesday 18 May 2010 at 1.30 pm in Auchterderran Centre.

Present: Bryan Kirkaldy (Chair), Vicki Cassells, Alex Duncan, Elly Alexander, Hamish MacPhee, Mairi Ferris, Fraser Downie, Lynn Gillies, Rae Ormiston, Maxine Moy, Steven Hatch, Carrie Lindsay, Duncan Simpson, Yvonne Carling, Jill McArthur (Notes)

Apologies: Joyce Greig, Alistair Gaw, Graham Monteith, Kellie Hannah, Val Hatch

	<u>Action</u>
<p>1 <u>Welcome / Apologies</u></p> <p>Bryan welcomed the group to the meeting and apologies noted above.</p>	
<p>2/3 <u>Notes from Previous Meeting and Matters Arising</u></p> <p>The notes were agreed as accurate with the following matters arising:</p> <p><u>HMle Feedback</u> – Steven advised that three main areas will be reviewed by HMle in September. These are risk assessment, information sharing and progress on the Child's Plan.</p> <p><u>Children's Services Plan</u> – Jill to ask Jenny if she has received any information on lead names for priority outcomes. Maxine to request update from Val on NHS outcomes.</p> <p><u>GIRFCI (Area) Groups</u> – Bryan circulated a briefing paper updating on the question of number of Area Groups and governance proposals re Fife Partnership. In recent discussions with Chairs of the CPC and its sub groups there was an emerging consensus towards 7 Area Groups. For decision at the GIRFCIF Group on 1 June.</p> <p>Duncan queried Local Child Protection Groups as it has been suggested they will form part of the Area Groups. Bryan advised that function required for CP at area level, once determined by CPC, will be embedded in Area Groups and be accountable to CPC. More discussion required re this and it will be discussed at CPC on 26 May.</p> <p>The briefing paper summarised a proposed reporting relationship with Fife Partnership Executive Group. There are three steps to be taken:</p> <ul style="list-style-type: none">• Proposal to be taken to GIRFCIF Group and agreed• Proposal to be agreed by Fife Partnership Executive Group	<p>JM MM</p>

- Reporting structure to be implemented

Bryan will continue to liaise with Tim Kendrick.

BK

Area Profiles – Rae has spoken to Steve Hopton and Clare Brand re information on LAC figures. Unfortunately no resolution found as yet.

Duncan will contact Jenny once he has collated the information on youth work, childcare etc.

DS

Parenting and Family Support Strategy – Bryan has received no written comments on the document and a small number of positive comments as feedback. Lynn has received positive feedback from the Voluntary Sector. Carrie to take document to next Early Years Strategy Group for comment.

CL

Young Carers – to be discussed as substantive item in June. Jill to invite Roy MacGregor to the meeting.

JM

4 Parenting and Family Support Strategy

Item covered within matters arising.

5 Proposed Agenda for GIRFCI (Area) Groups

Yvonne informed that a draft agenda for the Area Groups has been produced. Further work will still be required on it.

Hamish advised that work is ongoing with three parts to it:

- Self-evaluation for School Liaison Mechanisms
- Self-evaluation for new Area Groups
- Paper on Getting it Right Consultation Group

Bryan reaffirmed that more definition will be brought re Child Protection after discussion at CPC.

Yvonne to link with Steven and Carrie before next JAT Chairs meeting.

YC/CL/SH

Maxine feels there should be more on the agenda which incorporates other issues.

Bryan to circulate briefing paper via email to group (attached to this note).

BK

6 Orientation Training Pack

Vicki demonstrated a website which Maxine identified as a mechanism for providing training. It is a social work site, however

a domain name can be bought for own site.

Hamish circulated orientation materials presentation and advised he is working on a set of FAQ's.

Bryan advised that a range of partnership developments need to be 'badged' as Getting it Right.

Bryan suggested there are two stages to awareness raising training:

- Design awareness raising materials (need a conceptual design)
- Monitor and evaluate an implementation plan

The group agreed that this seems a good way forward. Yvonne suggested still having the screen when you log-in to your pc to ensure staff undertake the training. Agreed this would be good and staff can then go to the website for further information if required.

Bryan asked the group to provide info at the next meeting on how each service can take forward awareness raising and training to suit their staff groups.

ALL

7 Cause for Concern Update

Vicki reported that the first Steering Group met in April and is Chaired by Theresa Stephenson.

A high number of reports continue to be received. No Further Action reports have to be police checked before Vicki can sign them off which is a time intensive task.

Vicki and Kellie visited Central Police to look at the database they use for recording referrals. It is a universal database which can be accessed by Police Officers to check if children have been reported before. Vicki feels this would be largely beneficial in Fife as it would reduce the admin work undertaken by Vicki.

Vicki and Hamish are looking at E1 to flag up concerns. This may be piloted at Waid Academy. Further work required on this.

VC/HM

Vicki advised that reports are coded when they are received and she would like to check that the definitions are useful to multi-agency groups.

Steven circulated Child Protection stats. The Child Protection rate is very high and Child Protection Orders have escalated this year. It was noted that the recording of these referrals differs across local authorities. Fife record cause for concern reports as Child Protection referrals.

8 Police Developments

Alex advised that the Public Protection Unit implementation is underway.

Potential for YOMG to receive funding to deal with 16/17 year olds.

Alex reported that he has been tasked with developing a Youth Strategy and will keep group informed of developments.

9 Data Sharing

Fraser advised that progress is being made with electronic data sharing. Single Shared Assessment and Child Protection to go on e-care in the first instance. Delivery of the GIRFEC agenda is also high priority therefore the group need to think about what forms will be shared.

10 Any Other Business

No other business.

11 Date of Next Meeting

The next meeting will take place on Wednesday 30 June 2010 at **1.30 pm** in Auchterderran Centre.